

**Central Pacific Conference – United Church of Christ
Justice and Witness Grant Application**

Local Church:
Contact:
Phone:
E-Mail:

Proposed Project/Action: *(Briefly describe the project/action.)*

Timeline: *(When will the project/action take place.)*

Goals: *(How will the project/action help the local church and Conference to become more engaged in Justice & Witness issues?)*

Funding Request: *(What amount are you requesting and what are your other sources of funding? Also complete attached Budget Sheet.)*

Sharing the Results: *(How will you share outcomes from this project/action, e.g. speak to J&W Team, newsletter articles, speaking at other churches, workshop at Conference Assemblies, etc.)*

Forward completed application to:

**Central Pacific Conference
United Church of Christ
0245 SW Bancroft St., Suite E
Portland, OR 97239
ATTN: Justice & Witness Grants**

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Budget Guide Sheet

Please include a 1-page budget that addresses the following: *(May attach spreadsheet.)*

What are the anticipated outcomes of this project proposal?

Personnel: include project staff time, training time, secretarial support, etc., as appropriate. Also include payroll expense deductions as needed. Please be specific.

Contracted services: outside speakers, consultants, etc. *(Be specific.)*

Supplies, printing, materials, advertising. *(Please itemize. Okay to use estimates.)*

Equipment. *(Please itemize. Okay to use estimates.)*

Travel, lodging as appropriate. *(Be specific.)*

Other:

Total Amount requested: _____.

How will the project be sustained after grant funds are expended?

If full funding is not available, how would seed money or partial funding be of benefit?

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Report Form**

Please complete this brief grant report within 60 days of the completion of your grant project.

Project Name: _____

Project Date(s): _____

Project Coordinator(s): _____

Affiliated Church /Organizations involved: _____

Amount of funds granted: _____

Amount Expended: _____

1. What were your anticipated outcomes? If your goals were not achieved, please explain.

2. Is this project replicable in other congregations? Are there some “best practices” others could learn from? Are there budget implications or lessons that you could share?

3. If this project will be sustained, indicate how. What new or additional outcomes do you anticipate?

4. How will you share your outcomes from this project with others in your community and with the Conference?

5. How has the project impacted your local congregation, organization or you personally?

6. What additional funding, training, support or information would have been helpful to you in planning and/or implementing this project?

Other comments or suggestions: